

Job Vacancies

House Sales

Now Filled

PART TIME LISTER

Required to assist with house appraisals and listings, 2 or 3 half days per week, to include some Saturday mornings (plus holiday cover)

We are looking for a quick learner who has good customer service and computer skills and a pleasant manner.

Previous experience of working in an estate agency is essential but additional training can be provided.

Applications with c.v. and with cover letter preferred to the Manager, Johnsons, 24 Hallgate, Doncaster DN1 3NG (or via e-mail to robert@johnsons-estate.co.uk)

Lettings

Now Filled

LETTINGS ASSISTANT

(Part Time)

3 half days per week (12 hours)

Flexibility for staff cover

Good IT, admin skills and numeracy

Car owner preferred

Previous experience preferred

– but not essential

Assisting with enquiries, viewings, maintenance and tenancies,

Knowledge of accounting, internet banking and word skills preferred.

Applications with c.v. to :

R.A.Johnson, **Johnsons Lettings**,

24 Hallgate, Doncaster DN1 3NG

(jobs@johnsons-estate.co.uk)