

Job Vacancies

House Sales Negotiator

Office based, three or four days, weekdays 9 - 5.30 pm (Saturdays until 2 pm)
We are looking for a quick learner who has good customer service, time management and computer skills and a pleasant telephone manner.

Previous experience of estate agency work is preferred. However, the position may suit someone with similar customer facing experience who is experienced in buying and selling their own homes in the past and can see themselves adapting quickly to this kind of work.

Depending on level of experience, you may initially be dealing with walk-in and telephone enquiries, making viewings and appointments and learning to use our software. Subsequently you will move on to handling the sale of homes, dealing with clients, viewing feedback, reviewing prices, negotiating sales and liaising with conveyancers.

Applications with c.v. and with cover letter/email preferred to the Manager, Johnsons, 24 Hallgate, Doncaster DN1 3NG (or via e-mail to robert@johnsons-estate.co.uk)